

LLC Formation

1. Name of Business _____
2. Nature of Business (business activity) _____

3. What date will the business begin operation _____
4. Will your business have employees? How many _____

5. List names, address, phone number & social security number of the members of your business

6. Will the business accounting method be cash or accrual _____
7. Will your business accounting period be calendar or fiscal? If fiscal, please state the day and month of your fiscal year _____
8. What is the physical address of your business _____

9. What is the mailing address of your business _____

10. What is the phone number, fax, and email of your business _____

11. Approximately how much gross income do you expect your business to make in the next calendar year _____

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12. Does your business have a trade name _____

13. Which member will be the primary taxpayer for the business _____

14. Who will be designated as the agent, or official contact, for the business _____
